



March 25, 2022

Dear Staff,

We consider the health and safety of our students and staff to be of extreme importance and are working closely with the Philadelphia Department of Public Health (PDPH) to help mitigate the spread of COVID-19. This letter is to inform you that today, **March 25, 2022** we were informed that a student or staff member who was last in our building or office on **March 25, 2022** has tested positive for COVID-19. In accordance with Health Insurance Portability and Accountability Act (HIPAA), the Family Education Rights and Privacy Act (FERPA) and other state privacy laws, we cannot share any additional information about the person but please know that the individual is self isolating and will not return until all CDC guidelines are met.

If you are identified as someone who may have been in close contact with this person, you will be contacted directly by PDPH and/or Employee Health Services with important information concerning the need to quarantine. Close contact is defined as being within six feet of the person for more than 15 minutes within a 48-hour period. An employee who is identified as a close contact with a positive case of COVID-19 must quarantine at home for 10 days. However, if you remain asymptomatic and receive a negative COVID-19 test on Day 5-7 of quarantine, you may end quarantine and return to work on Day 8. After ending quarantine, you must continue to monitor symptoms until 14 days after initial exposure. If at any point during this interval you develop symptoms of COVID-19 described in the box below, you should self isolate and pursue testing.

If you are not identified as a close contact, you do not need to quarantine and should report to work as scheduled by your supervisor. In addition, employees that are 14 days past their second dose of a two dose vaccination do not have to quarantine if exposed to a positive case of COVID-19.

<b>Symptoms of a COVID-like Illness</b>
<ul style="list-style-type: none"><li>● cough</li><li>● shortness of breath</li><li>● new loss of sense of smell</li><li>● new loss of sense of taste</li><li>● fever of 100.4 F or greater</li><li>● chills</li></ul>

- muscle pain
- headache
- sore throat

At any time, if you experience any symptoms above, you should be tested for COVID-19. To find a testing site near you, please visit [www.phila.gov/covid-testing-sites](http://www.phila.gov/covid-testing-sites). Should you have questions or immediate concerns, please call the Philadelphia Health Department's COVID-19 Hotline at 215-685-5488.

As a reminder, all hard touch surfaces throughout the building are cleaned a minimum of every four hours, and extra cleaning and disinfecting is done in any area that the person who tested positive may have come in contact with.

Thank you, take care and stay safe.

Sincerely,  
Corinne Scioli  
Principal